



MEMORANDUM

No. 15, Series of 2024

DATE : 12 September 2024
TO : Magsaysay College Community
RE : Formation of the Technical Working Group for the Bachelor of Science
In Criminology Program

As we prepare for the launch of the Bachelor of Science in Criminology program, we are establishing a Technical Working Group (TWG) to ensure full compliance with all regulatory requirements.

Committee Composition:

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|------------------|--------------------------------------|---|
| Chair: | Dr Ricky S Tadlip | <i>College President</i> |
| Co-chair: | Dr Arlyn A Padilla | <i>VP for Academic Affairs/BPEd Program Dean</i> |
| Members: | | |
| | 1. Dr Rabel B Catayoc | <i>Dean, CBPA/VP Admin and Finance</i> |
| | 2. Mr Felix E Arcilla Jr | <i>Director, Research, Extension, and Journal Publication</i> |
| | 3. Mr Don T Cahilog | <i>Director, Student Life and Formation</i> |
| | 4. Ms Jelyn S Sarong | <i>GEC Department Chair</i> |
| | 5. Mr Brian S Camahay | <i>Program Chair, BPA</i> |
| | 6. Mr Gary S Hayag | <i>Coordinator, MC DRRM/PADS/SAWD</i> |
| | 7. Ms Jericka G Soria | <i>GEC Faculty</i> |
| | 8. Ms Nadinne Jeanne Tapdasan | <i>College Librarian</i> |
| | 9. Ms Arvelyn P Zapico | <i>Executive Secretary</i> |

TWG Objectives:

- To review the policies, standards and guidelines for the BS Criminology program as outlined in (CMO No.05, Series of 2018);
- To prepare the program application following the CHED checklist requirements; and
- To ensure that the program aligns with the college's mission, vision, and goals.

Timeline and Process, the TWG:

- will meet regularly to discuss and plan the program development;
- will consult with experts in the field of criminology and with CHED representatives;
- will prepare the necessary documents for program application, including the program curriculum, course syllabi, and faculty qualifications; and
- will coordinate with the college administration to ensure that the program application process is smooth and efficient.

We encourage all committee members to contribute their expertise and insights to the TWG. Your active participation is essential for ensuring that all requirements for our new program are thoroughly met.

Please remain engaged for further information and communication regarding the committee's activities.

Thank you for your dedication and commitment to our institution.

La Omnipresencia de Dios!

(Sgd)

Ricky S Tadlip, PhD
College President